

MANCHESTER BOROUGH

APPLICATION FOR CERTIFICATE HOME/BUSINESS OCCUPANCY

The undersigned hereby applies for a Certificate of Occupancy with the Borough of Manchester, York County, Pennsylvania; and acknowledges conformance with all applicable ordinances, other requirements, and/or stipulations of the Building Permit of said Borough.

Name of Applicant: _____ Date: _____

Address of Applicant: _____

Signature of Applicant: _____ Telephone: _____

Business Name: _____ EIN/TIN: _____

Property Owner: _____ Telephone: _____

Business Address: _____

Applicant Email: _____

BOROUGH OFFICIAL USE ONLY

Borough Building Permit Number: _____ Effective Date: _____

Recreation Fee if Applicable: _____ Date Paid: _____

Borough Occupancy Permit Fee: _____ Date Paid: _____

If this application is for a new building(s), a plot plan illustrating such shall accompany this application

ZONING OFFICIAL USE ONLY

Certificate of Occupancy Granted on Date: _____ Permit # _____

Certificate of Occupancy Denied on Date: _____ By: _____

Reason for Denial: _____

Occupancy Permit Fee: _____ Cash/Check: _____

Zoning Officer Signature: _____

Date: _____ Date of Inspection: _____