

MANCHESTER BOROUGH

225 S MAIN STREET, MANCHESTER, PA 17345

P- 717-266-1022 F- 717-266-0913 WWW.MANCHESTERBOROUGH.COM

COUNCIL MEETING AGENDA

August 8th, 2022

- * Pledge of Allegiance
- * Call to order/roll call
- * Approval of Agenda/Minutes
- * Public Comments/Announcements
- * Executive Meeting – Personnel

REPORTS

Treasurer's Report: Wendy Snyder

- * Account Balances (receipts and disbursements)/Bill Payment Approval

Correspondence: (Office)

- *None

Mayor's Report: Patricia Witt

- * Weddings
- * Police Reports, Safety
- * Permits

Engineer's Report: John Rea

2022 Street Maintenance (0965.4.01.56)

- o Met with Wade, Bruce and Ryan to review the roads.
- o No major findings.
- o Thoughts on the chip seal surface application?
- o Crack sealing contract; recommended RFP provided. Motion approved to receive quotes.
- o Mason Alley – Suggest discussion of turning this section of roadway back to the adjacent homeowners.
- o Heard from Dale Benedick – he is not in favor of turning the road back to the property owners.
- o Solicited quotes from Russel Standard, Stewart & Tate, and Gingerich. Received quotes from Russel Standard and Stewart & Tate. Award held until a 3rd quote received.
- o Re-sent RFP to three companies. Called to encourage bidding. Will review quotes if a 3rd is received.
- o Review RFP for roadway pavement patching. Authorization approved to receive quotes.
- o Re-sent RFP and received 3 prices; Review bid tab and authorize bid.
- o Council awarded the work to Stewart & Tate at the July meeting;
- o Mason Alley update: Sipe is aware of award. Coordinating with owners for best time to seal.

2022 Template Stormwater Ordinance (0965.9.11.00)

- o York County is not updating/renewing their Act 167 Planning document, which is what the Borough's current stormwater ordinance is based on.
- o To continue to comply with the MS4 regulations, the Borough has to adopt a stormwater ordinance that is consistent to the DEP 2022 Model Ordinance.
- o CSD has taken the DEP model ordinance and edited/modified certain sections to better fit the actual needs of our clients and typical review processes.
- o Needs to be adopted before June 30, 2022.
- o Cost: \$500 flat fee, plus T&M for any requested specific modifications.
- o Document provided that covers the highlights and changes to the ordinance.

- o Approval to move forward and complete the ordinance. Motion approved.
 - o Ordinance draft updated and sent to CGA for review and editing as requested at the April meeting.
 - o CSD has updated the ordinance per client and solicitor comment. CGA reviewing updated ordinance.
 - o Council authorized CGA to advertise the ordinance. Council to vote on adoption at August meeting.
- Roadway Study for Truck Restrictions – Pike, Slant and Center Alley’s (0965.4.63.00)**
- o Field work completed to gather information on street geometry.
 - o Generating written reports and exhibits to submit to PennDOT

Solicitor’s Report: (Beth Kern)

- * Update Stormwater Management Ordinance
- * York Street Vacant Land – Property Owner Request
- * 1 Azalea Court - Notice of Code Violation Update

President’s Report: Wade Witt

- * Discussion regarding anything for the betterment of the Borough
- * Security cameras for Borough Building – tabled from last meeting
- * Manning challenges. Sub-contracting? Street painting? – Need quotes – tabled from last meeting
- * Checking – Security check program offered by the bank – tabled from last meeting
- * Review Quote for E360 Online Code Program for Borough Code book. – tabled from last meeting

Building/Grounds Committee: Dennis Howell

Review Building/Grounds Audit for the month of July – discuss any findings

Park and Recreation Report: Joseph Paniagua, Wade Witt

- * Discussion regarding the park. Athletic Association property
- * Sale of hobby horses – need appraised and to find out who the owner of them is.
- * Swing were taken down and need to be replaced.

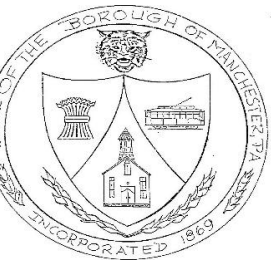
Maintenance/Street Report: Gary Cardasso

- * Crosswalks/Curb at the Square- needs painted – some curbs have been painted.
- * Will be installing permit parking signs in August.

***Unfinished Business:**

- * Discussion on signs at Manchester Street and Main St – Resident Concern; wanted signage for pedestrian crossing at crosswalk.
- * Adam Danner Sign – letters have been received – needs installed
- * Manchester Borough Code Book needs updated- last update was done in 2018 – waiting for approval of Storm Water Management Ordinance to forward for update.
- * Discussion and if needed a motion to approve or reject a new Borough fee schedule resolution for fees and Borough Services.
- * Discussion on property owners being required to display and have visible the house numbers of property.
- * Discussion on property maintenance notice/ violation procedures (weeds, sidewalks, blight, code violation).
- * Discussion of selling Borough property that does not require bidding.

***New Business:**



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- * A motion is needed to adopt or reject Ordinance 2022-02, an ordinance amending and restating Chapter 125, Stormwater Management, of the Code of Manchester Borough, providing amended regulations of stormwater management standards, site plans, inspections, responsibilities, and establishing the means for enforcement.
- * Penn Waste Refuse/ Recycling Collection Issues and Concerns
- * Discussion and if needed action to adopt a resolution appointing Zoning Hearing Board Members.

*****ADJOURNMENT*****