



MANCHESTER BOROUGH

225 S MAIN STREET, MANCHESTER, PA 17345

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COUNCIL MEETING AGENDA

July 11th, 2022

- * Pledge of Allegiance
- * Call to order/roll call
- * Approval of Agenda/Minutes
- * Public Comments/Announcements

*****Executive Session*****

REPORTS

Treasurer's Report: Wendy Snyder

- * Account Balances (receipts and disbursements)/Bill Payment Approval

Correspondence: (Office)

- *None

Mayor's Report: Patricia Witt

- * Weddings
- * Police Reports, Safety
- * Permits

Engineer's Report: John Rea

- * 2022 Street Maintenance
 - 3rd quote still needed for crack sealing
 - Mason Alley – updated needed
 - Lightner Alley and E Parkview Road patches and manholes – update needed
 - Boxwood manhole- update needed
- * Misc. paving items
- * Manchester Street – Stream wall undermining
- * Mt. Wolf Village Apartments
- * York County CDBG Program Applications for 2021, 2022, 2023
- * 2019/2020 CDBG Project – East Parkview Street
- * Ordinance Review & Updates
- * **Traffic Study for Center Alley**
- * **Zoning Report and Questions**

Solicitor's Report: (Beth Kern)

- * Stormwater Management Ordinance – Action to approve or reject the drafted Storm Water Management Ordinance for advertising.
- * Penn Waste Refuse/Recycling Collection Contract Update
- * Update on York Street Building and Zoning Permit Applications
- * Resolution 2022-09 Employment Policy Distribution Update

- * Zoning Hearing Board Member Appointments - Discussion and if necessary, action to approve or reject a Resolution to appoint Zoning Hearing Board Members.
- * Property maintenance notice/ violation procedures (weeds, sidewalks, blight, code violation)
- * Discussion and if needed a motion to approve or reject a new Borough fee schedule resolution for fees and Borough Services.
- * Discussion on Property owners being required to display and have visible the house numbers of property. -Example of Drafted Ordinance attached for example and review.

President’s Report: Wade Witt

- * Discussion regarding anything for the betterment of the Borough
- * Security cameras for Borough Building
- * Manning challenges. Sub-contracting? Street painting? – Need quotes
- * Checking – Security check program offered by the bank
- * Review Quote for E360 Online Code Program for Borough Code book.

Building/Grounds Committee: Dennis Howell

No items to report on.

Park and Recreation Report: Joseph Paniagua, Wade Witt

- * Discussion regarding the park. Athletic Association property

Maintenance/Street Report: Gary Cardasso

- * Crosswalks/Curb at the Square- needs painted

***Unfinished Business:**

- * Ehrlich Vegetation Management Agreement – Poplar Court Pond did not need in 2022. Discuss in 2023
- * Discussion on signs at Manchester Street and Main St – Resident Concern; wanted signage for pedestrian crossing at crosswalk.
- * Adam Danner Sign – letters have been purchased 7/8/2022.
- * Manchester Borough Code Book needs updated- last update was done in 2018
- * Discussion regarding \$1,000.00 liquid fuel funds for computer/tech.
- * Discussion regarding budget. Requesting use of graphs or charts.

***New Business:**

- * Direct Deposit for Payroll Checks
- * Purchase of EMA Computer – Approval to pay
- * Selling of Borough Property that does not require a bid
- * Discussion regarding sidewalk along Union Cemetery on Maple Street. (Trip hazards, non-ADA compliant corners.

***Completed Business**

- * Glen Rock Green – Weeds/Fertilizer treatment needed at the park at the Square. Discussed weed control only for 2022. Completed.

*****ADJOURNMENT*****