



MANCHESTER BOROUGH

225 S MAIN STREET, MANCHESTER, PA 17345

P- 717-266-1022 F- 717-266-0913 WWW.MANCHESTERBOROUGH.COM

MANCHESTER BOROUGH MEETING AGENDA

June 13th, 2022

- * Pledge of Allegiance
- * Call to order/roll call
- * Approval of Agenda/Minutes
- * Public Comments/Announcements

REPORTS

Treasurer's Report: Wendy Snyder

- * Account Balances (receipts and disbursements)/Bill Payment Approval

Correspondence: (Office)

- *None

Mayor's Report: Patricia Witt

- * Weddings
- * Police Reports, Safety
- * Permits

Engineer's Report: John Rea

- * 2022 Street Maintenance
 - 3rd quote still needed for crack sealing
 - Mason Alley – updated needed
 - Lightner Alley and E Parkview Road patches and manholes – update needed
 - Boxwood manhole- update needed
- * Misc. paving items
- * Manchester Street – Stream wall undermining
- * Crosswalks/Curb at the Square- needs painted
- * Mt. Wolf Village Apartments
- * York County CDBG Program Applications for 2021, 2022, 2023
- * 2019/2020 CDBG Project – East Parkview Street
- * Ordinance Review & Updates
- * DCED Grant- Discussion
- * New Stormwater Ordinance

Solicitor's Report: (Beth Kern)

- * Stormwater Management Ordinance – Action to approve or reject the drafted Storm Water Management Ordinance for advertising.
- * Penn Waste Refuse/Recycling Collection Contract – Action on draft Penn Waste Refuse/Recycling Collection Extension Option Contract.
- * Employee Handbook Update – Action on draft Employee Conduct and Warning Notices.

- * Update on York Street Building Permit Application

President's Report: Wade Witt

- * Discussion regarding anything for the betterment of the Borough
- * Discussion on spraying streets for weed control- True Green
- * Discussion on vacant positions and action on vacancy appointments by Resolution.
- * Discussion on Borough checking account being compromised
- * Security cameras for Borough Building
- * Manning challenges. Sub-contracting? Street painting?
- * TruGreen, Spray Vegetation at curbs.

Building/Grounds Committee: Dennis Howell

- * Pest Control at Main Office – needed
- * Borough sign facing building – quote needed
- * Proposal for adoption of a standardized audit or monthly review of Borough Office & Grounds.
- * Discussion regarding the wood by the back garage- not yet removed.
- * Motion to adopt new ordinance for building permit fees. (To match Commonwealth Code Fees).
- * Discussion regarding the park. Athletic Association property

Park and Recreation Report: Joseph Paniagua, Wade Witt

- * Discussion on Agent for Grants
- * Increase of rental fees
- * Discussion regarding sidewalk along Union Cemetery on Maple Street. (Trip hazards, non-ADA compliant corners.
- * Status of \$8,000.00 for Rec Fund if not used for summer program.

Maintenance/Street Report: Gary Cardasso

- *Street maintenance

Unfinished Business:

- * Slow Children at play signs on Farm Lane. (Weather did not permit previously)
- * Ehrlich Vegetation Management Agreement – Discussion needed
- * Glen Rock Green – Weeds/Fertilizer treatment needed at the park at the Square
- * Buttermint & Farm Lane – Electric speed sign - update needed
- * Discussion on signs at Manchester Street and Main St
- * * Adam Danner Sign – Maintenance to repaint – sign has been removed, awaiting to repaint

New Business:

- * Manchester Borough Code Book needs updated- last update was done in 2018.
- * Discussion on Property owners being required to display and have visible the house numbers of property. -Example of Drafted Ordinance attached for example and review.
- * Discussion regarding \$1,000.00 liquid fuel funds for computer/tech.
- * Discussion regarding budget. Requesting use of graphs or charts.
- * Reports requested for expenditures from entities that the Borough donates to. (Cemetery/Fire company etc.)
- * Discussion regarding pension fund. Empty?
- * Inquiry on the Sewer Authority loan; payments/terms?
- * Discussion on Requiring the posting of Street address numbers



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* Opening of sealed bids for 1995 F-350 Borough Dump Truck with Plow and award of bid. (Bids received must remain seal until the meeting. If necessary, Action on a Resolution Approving the Sale of the 1995 F-350 Borough Dump Truck with Plow Formerly Used As A Public Works Vehicle.

Completed Business:

*PA and American Flag- new flags purchased and installed at Borough Office and Borough Square.

*South Street – Pothole has been patched as of 6/4/2022.

ADJOURNMENT**