

MANCHESTER BOROUGH MEETING AGENDA

225 S. MAIN STREET MANCHESTER, PA 17345

November 13, 2023

- President Wade Witt called the meeting to order at 7:00 P.M. and led with the Pledge of Allegiance
- Roll Call by Secretary

COUNCIL MEMBERS

Adam Bowman
Mike Jackson
Ryan Neely
Harry Morgan
Mike Stahle

Wade Witt
Larry Weirich
Joseph Paniagua
Solicitor Beth Kern
Engineer John Rea
Mayor Patricia Witt

- Approval of Agenda/Minutes
- Public/Citizen Comments
 - Chief Joe Stevens – Union Fire Co.
 - Rebecca Gewertz – Special exception to house 2 extra dogs totaling 6 pets
 - Christie Beck
 - Charles & Deborah Fleegle – Concerns regarding 135 N. Main St.

Treasurer's Report: Harry Morgan

- Account Balances (receipts and disbursements)/Bill Payment Approval
- PSAB Training QuickBooks Overview Class \$25

Mayor's Report: Patricia Witt

- Police Report – Increase in annual fee
- Cert of Occupancy discussion
- Safety Concerns
- Office Concerns
- Permits

Zoning/Codes Report

- 34 Fenwick Dr.
- 135 N. Main St.
- 41 Liverpool St.
- 111 Cooper St.

Engineer's Report: John Rea

- 2023 Street Maintenance (0965.4.01.57) Paving is complete. Final field quantity to be measured this week. Project cost will be provided at the meeting for approval of payment.
- CDBG Main Street ADA Curb Ramps (0965.4.65.00) Will start project bid specifications in January, planning on a February bid.

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- Local Share – Statewide Grant (0965.x.xx.xx) Action required for a motion from council to approve Resolution 2023-16
- Misc. Items – Farm Lane Paving
- PA Small Water & Sewer Program - DCED Grant funding (0965.5.10.04)
- Mt. Wolf Village Apartments (0965.3.13.12)
- Liverpool Street Stormwater (0965.5.23.00)
- Ordinance Review & Updates (0965.9.02.01/0965.9.05.01)

Solicitor's Report: Beth Kern

- Council Discussion of Draft Joint Refuse Bid Packet
- Update on proposed Ordinance to amending street cutting/ degradation and solid waste sections of the Code
- Update on proposed Ordinance to amend driveway width and parking area paving requirements, inspection requirements, and updating of animal keeping in zoning section of Code
- Employee Handbook Review/ Employee Annual Review Discussion
- Comcast Franchise Renewal Agreement Update

President's Report: Wade Witt

- Waiver Request from Beshore & Kohler for parking lot project (Need to take motion)
 - Section 128-9: submission of a preliminary and land development plan
 - Section 128-16: submission and land development plan
- Employment
 - Hire of Charles Laudenslager for the leaf season. Started on 11/6 to learn leaf process.
 - Consider the hire of Robert Peters as backup crossing guard and help if needed in shop.
- Discuss Quote for addition of handicap door closure on main front door and side door.
- Discuss Budget
- Discussion regarding anything for the betterment of the Borough
- Traffic Signal Maintenance Update

Park and Recreation Report: Joseph Paniagua/Wade Witt/Mike Jackson

- Discussion of any issues/matters about Manchester Park

Maintenance/Street Report:

- Monthly maintenance update
- Proposal – New shop air lines

Unfinished Business:

- Action to Approve and use zoning/code violations templates
- Review of 2023/2024 Budget
- Review of Joint refuse bid packet draft

New Business:

- Adopt Resolution 2023-15 Fee schedule

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- Tiffany Mays - 2024 Disposal Price Increase
- Bonding for Treasurer & Secretary
- Bank account change over for Treasurer
- Safety deposit box change over
- Tiffany Mays §126-8 Fee for Streets closed for work

There being no further business, the meeting will be adjourned