



MANCHESTER BOROUGH

225 S MAIN STREET, MANCHESTER, PA 17345

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COUNCIL MEETING AGENDA

September 12th, 2022

- * Pledge of Allegiance
- * Call to order/roll call
- * Appointment of Assistant Secretary
- * Approval of Agenda/Minutes
- * Public Comments/Announcements
 - Group of citizens from Fenwick, Malvern and Covington addressing Parking permits.
- * Executive Session- Personnel

REPORTS

Treasurer's Report: Wendy Snyder

- * Account Balances (receipts and disbursements)/Bill Payment Approval

Correspondence: (Office)

- * None

Mayor's Report: Patricia Witt

- * Weddings
- * Police Reports, Safety

Engineer's Report: John Rea

2022 Street Maintenance (0965.4.01.56)

- * Crack Seal Update
- * Two recommended payments; S&T and Sipe's
- Slant Alley / Center Alley / Pike Alley Truck restrictions – discussion
- August Zoning activity report.

Solicitor's Report: (Beth Kern)

- * A motion is needed to adopt Resolution 2022-12 appointing Joseph Paniagua as Assistant Secretary.
- * 1 Azalea Court; 2 Azalea Court; 3 Azalea Court; and 107 S. Main St - Update Notice of Code Tree Trimming Violation
- * Update on Penn Waste Refuse/ Recycling Collection Issues and Concerns
- * Proposed Ordinance 2022-03 Authorizing the same person to hold the office of Secretary and Treasurer.
- * Park property update

President's Report: Wade Witt

- * Discussion regarding anything for the betterment of the Borough
- * Security cameras for Borough Building Approved – RTK concerns
- * Handbook updates reviewed by Solicitor for accuracy
- * Auto bill pay resolution/policy council to discuss pro-cons
- * Leaf collection concerns. Discuss
- * Update Christmas tree for square.

Building/Grounds Committee: Dennis Howell

Review Building/Grounds Audit for the month of September – discuss any findings

Park and Recreation Report: Joseph Paniagua, Wade Witt

- * Discussion regarding the park. Athletic Association property
- * Sale of hobby horses

Maintenance/Street Report: Gary Cardasso

- * Crosswalks/Curb at the Square- some curbs have been painted- work in progress.
- * Adam Danner Sign – Installed August 2022

***Unfinished Business:**

- * Discussion and if needed a motion to approve or reject a new Borough fee schedule resolution for fees and Borough Services.
- * Discussion on property owners being required to display and have visible the house numbers of property.
- * Discussion on property maintenance notice/ violation procedures (weeds, sidewalks, blight, code violation).
- * Discussion of selling Borough property that does not require bidding.
- * Discussion regarding budget. Requesting use of graphs or charts.
- * Manning challenges. Sub-contracting? Street Painting? - Need quotes
- *Review Quote for E360 Online program for Borough Code book.
- * Checking- Security check program offered by Bank

***New Business:**

- * A discussion and if necessary, a motion to authorize the Solicitor to advertise proposed Ordinance 2022-3 an ordinance authorizing the same person to hold the offices of Secretary and Treasurer.

*****ADJOURNMENT*****