

MANCHESTER BOROUGH MEETING AGENDA

225 S. MAIN STREET MANCHESTER, PA 17345
September 09, 2024

- President Ronald Gembic called the meeting to order at 7:00 P.M. and led with the Pledge of Allegiance
- Roll Call performed by the Secretary

COUNCIL MEMBERS

Adam Bowman
Mike Jackson
Bradford Price
Wendy Snyder
Ryan Neely

Ronald Gembic
Larry Weirich
Joseph Paniagua
Solicitor Beth Kern
Engineer John Rea
Mayor Michael Goodling

- Approval of Agenda/Minutes
- Public Guests/Comments
 - Chief Joe Stevens – Union Fire Co.
 - Aconna Robinson Campus Ct. Parking Permits Exception
 - Marcy Tinsley – Savvy Citizen

Treasurer's Report: Wendy Snyder

- Account Balances & Bills Review

Public Works:

- Monthly Report (Packets)
- Garage Door Replacement Quotes

Mayor's Report: Michael Goodling

- Police Report in packets
- DCNR grant/EMT Financial Support
- TMI - Monies

Zoning, Codes, Permits, Concerns

- 5 Permits Issued – 1 deck, 2 fence, 1 demo, 1 home improvement, 1 pending
- Zoning Enforcement underway for the following:
 - 350 Maple St. – Final Enforcement Notice – Overgrowth
 - 111 Cooper St. – Final Enforcement Notice – Overgrowth
 - 31 S. Liverpool St. – Overgrown
 - 9 Crestline Dr. – Overgrown, trash
 - 50 N. Main St. – Junk

Engineer's Report: John Rea

- 2024 Street Maintenance (0965.4.01.58)

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- CDBG Main Street ADA Curb Ramps (0965.4.65.00)
- PA Small Water & Sewer Program – DCED Grant funding (0965.5.10.04)
- Submitted Grants
- H.O.P. Degradation Waiver Fee Discussion

Solicitor's Report: Beth Kern

- Proposed Rental Property Maintenance Ordinances discussion, and if needed a motion to approve advertising the proposed Rental Property Maintenance Ordinances.
- Proposed Recreational Burning Ordinance Discussion, and if needed a motion to approve advertising the proposed Recreational Burning Ordinance amending §85-3 of the Manchester Code.
- Boy Scouts Facilities Use Agreement
- ARPA Funds Obligations Discussion

President's Report: Ronald Gembic

- NESD Crossing Guard Meeting 09/10/24

Recreation Center & Park:

- Recreation Center Deposit Fees
- Recreation Center Ownership/Expenses (Postponed to October)

Unfinished Business:

- Animal Ordinance Discussion §63 – (Postpone to October)
- Forklift repaired – Discussion on the sale of the forklift, and if needed a motion to approve the sale of the forklift via municipal auction.
- GMC Truck municipal auction update.

New Business:

- Security @ Main Borough Office Building - Quotes
- Personnel Matters
 - Kristal Rogers Resignation – Recreation Center Cleaning, a motion is needed to approve or reject the resignation of Kristal Rogers.
 - Elected official employment discussion, and if needed a motion to adopt Resolution 2024 - 13 adopting policies related to borough employment of elected officials.
 - Discussion and if needed a motion to adopt/ reject changing the Road Master position to a Public Works Supervisor position
 - Motion to adopt/ reject the final Road Master or Public Works Supervisor job description.
 - Discussion and if needed Motion to adopt/ reject changing the Road Crew positions to Public Works Operator positions.
 - Motion to adopt/ reject the final Road Crew or Public Works Operator job description
- Manager PSAB training for Budgeting/Finance
- Parking Lot Replacement Main Borough Building
- President Report change to Manager's Report section
- Borough Small Value Property Sale Procedures Discussion

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- Borough Property, Purchases, Equipment and Facilities Use Policy discussion, and if needed a motion to adopt Resolution 2024 - 14 adopting policies related to Borough Property, Purchases, Equipment and Facilities Use by borough employees and elected officials.

Adjournment