

MANCHESTER BOROUGH COUNCIL  
April 11, 2022

The Manchester Borough Council meeting was called to order by President Wade Witt. Those attending the meeting were led the Pledge of Allegiance. The following officials were present:

Larry Weirich    Ryan Neely    Mayor Patricia Witt  
Bruce Almone    Joseph Paniagua    Adam Bowman

\*Motion made to except Mari Strayer's resignation. Motion by Adam Bowman second by Ryan Neely. All agreed.

\*Resolution 2022-6 Appointing Wendy Snyder as Assistant Secretary Motion by Adam Bowman second by Ryan Neely. All agreed.

\*The March 14, 2022, minutes were approved upon the motion of Adam Bowman and seconded by Larry Weirich. All agreed.

**GUESTS –**

\* Judy Hilliard, Manchester, PA

\* Joe Stevens – 29 calls/0 loss – for Month of March, the members completed their new class for traumatic brain injury. Joe mentioned that they have an influx of new members that they do not have enough turn out gear so they are using all the back up gear, they have them on order but will not be able to get for 8 months. They are working on a grant but can not file until the old gear expire in 10 years, which won't be till 2023. They received a donation of 30 smoke alarms from New York State Fire Company. He also mentioned that the Pulled Pork Dinner at Giant's parking lot on April 30<sup>th</sup> and tickets \$10/each. Lastly, he mentioned that there will be another fundraiser (raffle) called Grillin' & Chillin' to be held on Sunday May 1<sup>st</sup> and tickets are \$10/each.

\*Judy Hillard mentioned Charles Stambaugh is having a Dine with History at historical Shady Ln Buffet on April 30<sup>th</sup>. Tours at 10am & 2pm food made by Mission BBQ. Clair (Little Good) would like to sell some of the 125<sup>th</sup> items like the pewter mugs and to brough some pictures and banner from the borough to display on the table. Motion by Adam Bowman second by Ryan Neely. All agreed.

**\*\*Entered into executive session from 7:40pm -8:13 pm to discuss personnel. \*\***

Discussed advertising for new secretary motion by Adam Bowman and seconded by Ryan Neely. All agreed.

**TREASURER'S REPORT - Wendy Snyder**

The General Checking Account (M & T Bank) balance as of March 1, 2022, was \$285,173.88. Receipts for the month \$29,580.64. Disbursements for the month of March were \$45981.39 leaving a balance in the checking account of \$268,773.13 at the end of the month. The 3/31/22 balance in the Members First Money Market Account was \$454,109.91 reflecting \$38.56 in interest. The PLGIT Accounts were also reviewed for the month of March. Council approved the financial reports on the motion of Larry Weirich and seconded by Joseph Paniagua. All Agreed.

Bills were reviewed for payment that totaled \$46,008.61. A motion to pay bills was made by Ryan Neely and seconded by Bruce Almoney. All agreed.

### **MAYOR – Patricia Witt**

\*2 weddings in March and another in April. She reported a citizen concern call on April 8<sup>th</sup> of a huge sink hole on Boxwood and was instructed by Bruce Almoney to call Gary with an emergency call to cover sink hole immediately. On Saturday Gary Cardasso and James Smith rescued the rabbit that was stuck in the hole then filled with large stone and soil. Engineer to follow up. As so a small hole on Lightner Alley was looked at by Gary Cardasso.

\* Inch & Company has put soaker on Cherry Alley And Plane Tree but still causing mud and rocks running down the road. All discussed with John Rae Engineer.

Mayor handed out Police report for all to review.

### **ENGINEER'S REPORT – John Rea**

\***2022 Street Maintenance** – He spoke with Dale Benedick he is not in favor of turning the road back to the property owners.

John will be getting quotes for driveway he is still waiting for the third quote for crack seal. Sewer authority is going to repair decay around manhole on Manhaven Ave. John will be getting quotes for driveway sealant for Mason Alley. Dauberton tar & Chip will get revised quote an put-on hold till 2023.

\***Template Stormwater Ordinance** – Solicitor had the opportunity to review the draft of the proposed new Stormwater Management ordinance by C.S. Davidson because there is existing Code this draft, to be legally effective, will need to be modified at minimum to format the ordinance to be an amended and restated ordinance of the existing Code. If council wishes to proceed in adopting a new Stormwater Management ordinance, council will need to authorize for the solicitor and engineer to work together. Motion by Adam Bowman second by Bruce Almoney. All Agreed.

\***Manchester Street** – Stream wall underpinning –CSD to hold on work.

\***Mt. Wolf Village Apartments** – April 2022; no update.

\***York County CDBG Program Application for 2021, 2022 and 2023** – April 2022; no update.

\***2019/2020 CDBG Project – East Parkview St** – April 2022; no update.

\***Manhaven Manor Stormwater Repairs** –April 2022; no update – still waiting on Gingrich and pleasant weather.

\***Ordinance Review & Updates** – April 2022; no update.

\***American Rescue Plan Act (ARPA)** –April 2022; Additional report needs filed by April 30<sup>th</sup>.

\***DCED Grant Opportunity** –Application completed for \$32,477.84. Waiting for acceptance or denial.

### **SOLICITOR'S REPORT – Beth Kern**

\* Amended Curfew Ordinance. The Ordinance amending Curfew Section Chapter 70 of the Code of Ordinance was advertised in the newspaper on March 28, 2022 as required by law. Motion was made to adopt Ordinance 2022-1 by Adan Bowman second by Bruce Almoney.

\* Next, she discusses Right to Know Request has been prepared and sent for the right to know request by Mari Strayer. Assistant secretary to assist with any request.

\*Notary services to use 3<sup>rd</sup> party for future services. No action required.

\*Penn Waste Contract Renewal is but on hold for now.

\* Lastly She discuss the Zoning and Codes Officer for the Borough. Beth is recommending a clean slate reset on the procedures for zoning and other codes enforcement in the Borough. The process of zoning violation/ permit enforcement issues being sent to the Planning Commission for review. While the Borough Zoning Ordinance does authorize and enable zoning matters to be referred to the Planning Commission before going to the Zoning Hearing Board, the borough needs to understand that any results or recommendations of a Planning Commission review is not binding and enforceable on the resident/ applicant because the Planning Commission is purely an advisory board. Zoning hearing Board is the body that makes binding and enforceable zoning decisions both on zoning applications and/or disagreements with the Zoning Officer's decision or application of the Zoning Ordinance. In order to legally enforce zoning violations, the resident must first get a notice of violation that specifically complies with the Municipal Planning Code enforcement requirements. The Borough needs to consider appointing a third-party member to the Zoning Hearing Board to be best prepared for a hearing. She suggested that C.S. Davidson be appointed to the position of Zoning Officer. Council has tabled that decision for now.

She drafted a Resolution that the mayor will be carrying out Code enforcement under the explicit duty to do so. The Mayor can enforce the ordinances and regulations of the Borough as a duty under the Borough Code. Motion for Resolution 2022-2 made by Joseph Paniagua second by Bruce Almoney.

\* Executive meeting to be held before May 9<sup>th</sup> meeting to discuss personal issues. Council agreed to hold meeting on May 9<sup>th</sup> at 6pm, then enter into regular council meeting at 7pm.

#### **MAINTENANCE REPORT** - Gary Cardasso (Wade Witt in Gary's absence)

\*Gary wants permission for street sweeping in May. Mayor had a citizen concern to clean up gum tree spiked balls at the park James assured they will clean up during street sweeping.

Motion by Ryan Neely second Larry Weirich. All agreed.

#### **PARK/RECREATION REPORT** – Wade Witt & Joseph Paniagua

\* Wade mentioned that he had to rent a drain snake to clear the grease out of the main pipe. Drain now working properly.

#### **MISCELLANEOUS REPORT**

\* Glen rock Green for Park Sq . Get quote for weed control not fertilizer.

\* Citizen Concern from Charles Fleegle last month. Wade's resources show Main St is a state road and crosswalks are considered a crosswalk weather there are lines or not.

\*Vegetation Management at the pond is to be cancelled.

#### **UNFINISHED BUSINESS**

\* Signed to be installed

**A motion to adjourn at 9: 25PM was made by Adam Bowman and seconded by Ryan Neely. All agreed.**

Respectfully submitted,  
Wendy Snyder