

Manchester Borough Council
August 8, 2022

The Manchester Borough Council meeting was called to order by Wade Witt President. Those attending the meeting were led in the Pledge of Allegiance. The following officials were present:

Wade Witt Larry Weirich Joseph Paniagua Adam Bowman Ryan Neely
Dennis Howell Bruce Almoney

The July 11, 2022, Meeting Minutes were approved by Council, a motion was made by Bruce Almoney and seconded by Dennis Howell. All agreed.

Guests

-Kim Sowers And Dennis Hook, Farm Ln. with concerns with the trash second pick up not being picked up by Penn Waste.

Solicitor Beth Kern explained that she reviewed the contract and found no provision related to the missed pickups. Wade Witt insured at the Borough is continuing to contact Penn Waste. Borough will try to make changes to contract after this contract expires.

-Joe Stevens, Fire Chief was present with his report. There were 25 calls for the month of July. Estimated Loss \$0. There were no fire fighters injured and no Civilians injured. Member completed a 2-part class in annual vehicle rescue review with practical skill sessions and scenarios. Provided 3 free smoke alarms to an area resident. Joe informed us of that there will be a Rib BBQ fundraiser on Sept 17, 2022, Tickets \$12 then a Shrimp fest on Oct 2, 2022, Tickets \$25.

-Ken Cole, Tree Committee meet with an Arborist for suggestions on fertilizing, pest control and with trees need replaced. Ken asks council for help with repairing bricks around trees, help with trimming, weeding and replace bushes at the Park Square. Motion was made by Adam Bowman seconded by Joseph Paniagua to trim trees for \$500.00. Motion was made by Joseph Paniagua and seconded by Bruce Almoney to replace bushes for the cost of \$350.00.

Adam Bowman ask Ken Cole to get a quote on treatment of trees and tree removal.

Executive Session – started at 8:02 and ended at 8:13.

Motion made by Adam Bowman seconded by Bruce Almoney to contact former Secretary Brittany Reed of her intentions. All Agreed.

Treasurer's Report – Wendy Snyder

The General Checking Account (M & T Bank) balance as of July 1, 2022, was \$538,373.39. Receipts for the month were \$22,731.35. Disbursements for the month of July were \$60,548.87, leaving a balance in the checking account of \$500,555.87 at the end of the month. Members 1st Bank Money Market Account \$454,261.71. The PLIGIT accounts were also reviewed for the month of July. Council approved the financial reports on the motion of Adam Bowman and seconded by Larry Weirich. Majority agreed. All Agreed.

Bills were reviewed for payment that totaled \$86,611.83 and approved by Council, a motion was made by Bruce Almoney and seconded Joseph Paniagua. All agreed.

MAYOR'S REPORT- Mayor ask council for interest in CPR classes for \$20 per person for maintenance and office personnel. Motion made by Joseph Paniagua seconded by Bruce Almoney for CPR class for maintenance, office personnel and any council members that would like to attend. All agreed.

Mayor asks for permission to do web training. Motion by Bruce Almoney seconded by Joseph Paniagua. All Agreed.

Mayor asks for the purchase of the laptop for speed limit signs for an approximate price of \$600.00

Motion made by Adam Bowman seconded by Ryan Neely for purchase of Laptop. All agreed. Citizens have called the Borough letting us know the speed limit signs are working and traffic is slowing down.

Mayor has been working with CS Davidson on the permit work. Starting to wok more smoothly.

Comment on work being done on Center Alley and Pike Ave. lines to be replaced or relocated when trees are trimmed.
- **Engineer** – John Rea -street crack sealing contract from Russel Standard for \$16185.00 to be approved. Motion made by Adam Bowman seconded by Bruce Almoney for Russell Standard to do crack sealing. All Agreed.
Steward & Tate will be starting Paving on Lightner Alley, East Parkview and Crossingsway, then Sewer Authority will supply riser rings for around manholes for more even surface. Maintenance to tack weld ring.
John is still waiting on Sipe to start Mason Alley. Coordinating with owners for best of time to seal.

-**Mt. Wolf Village Apartment**- Mayor had contact Jon Rea on the road damages being caused by large trucks using Plane Tree Ave. John Rae checked roads so he will be able to watch for future damages.

-**Zoning Report**-Two inquires by property appraisal companies requesting zoning regulations for special properties. Responses have been provided by email.

*202 Maple St, Hertzog Appraisal Services Inc.

*13 Covington Dr Brown Appraisers- There appear to be a zoning violation here, with the operation of an Airbnb in a portion of the home. A violation letter was sent to the property owner. Property is being sold and owner and tenant will be out by August 15.

Next one call by a resident to ask for tree removal. Neighbor has a tree that concerns the property owner.

Permits- all up to date.

- **Solicitor – 2022 TEMPLATE STORMWATER ORDINANCE-**

* Update Stormwater Management Ordinance – As approved at the July Council meeting the proposed Ordinance has been advertised to be approved and signed at the August Council meeting. Motion to approve Ordinance 2022-02 made by Ryan Neely seconded by Bruce Almoney. All Agreed.

* **York Street Vacant Land** – The Zoning officer sent a determination notice for this property, whereby the owner was informed that the Zoning permit was denied, and that zoning relief would need to be sought and granted in order to proceed. Since then, Attorney Brad Leber, who represents the owner of the land, has contacted Beth Kern Solicitor. His purpose for the contact was to ask for his client to be able to build the house without seeking a variance with the position that the land is a per-existing non-conforming lot due to age it was determined to be noted as a separate lot/tract on older deeds. Borough Council decision is that the determination is to be made by the Zoning Hearing Board.

* **1 Azalea Court - Notice of Code Violation Tree Trimming.** Formal enforcement notices of the Tree Trimming Ordinance violation to the property owners of the land that abuts Center Alley have been sent out. Under the ordinance the property owner has 45 days to trim the tree in the compliance with the ordinance. Enforcement letters will be sent to other residents on Azalea Court.

***Zoning Hearing board member Appointments.** Resolution 2022-11 by Council to appoint new member and reestablish the term of existing member of the ZHB. Ken Cole shall serve a one-year term as a member which began on January 1,2022 and shall end on December 31,2022. Ken Bart shall serve a two-year term as a member which began January 1,2022 and shall end December 31,2023. Kerry Dosch shall serve a three-year term as a member which began on January 1.2022 and shall end on December31. 2024. Motion made by Joseph Paniagua seconded by Larry Weirich to approve Resolution 2022-11. All agreed.

-**President** – Wade Witt

Wade ask council for purchase of cameras for the Borough Building. Motion made by Larry Weirich seconded by Bruce Almoney. Joseph Paniagua Agreed. Adam Bowman & Ryan Neely apposed; Dennis Howell abstained. A Policy will be set in place for who will view, when and how.

Second motion made by Dennis Howell seconded by Ryan Neely to create a PDF for all ordinances and place on website. All Agreed.

E360 Online Code program for Borough Code book – Tabled

Security check program – Tabled

Motion made by Dennis Howell seconded by Adam Bowman to advertise on indeed for hiring new Secretary. All agreed.

- **Playground/Recreation** – Joseph Paniagua and Wade Witt. No updates.
Swings will be replaced by maintenance.
Sale of hobby horses- Tabled

- **Building Committee** – Dennis Howell reviewed the building maintenance report. Joseph Paniagua suggested Fire alarm system to be installed. Dennis Howell will get quotes and contact Joe Stevens for suggestions.
Ryan Neely will do next month's Borough maintenance report and test smoke alarms.
Repaint and wallpaper repair- hire outside company. Tabled

-**Unfinished Business**- Adam Danner has been installed.
Borough fee schedule resolution. No Discussion.
Property visible house numbers. No Discussion.

A motion to adjourn at 10:32pm was made by Adam Bowman and seconded Bruce Almoney. Majority agreed.

Respectfully Submitted,

Wendy Snyder
Assistant Secretary