

MANCHESTER BOROUGH COUNCIL

August 9, 2021

The Manchester Borough Council meeting was called to order by President Adam Bowman. Those attending the meeting were led in the Pledge of Allegiance. The following officials were present:

Wade Witt Larry Weirich Mayor Patricia Witt
Bruce Almoney Tom Brenner

The July 12, 2021, minutes were approved upon the motion of Tom Brenner and seconded by Bruce Almoney. All agreed.

TREASURER'S REPORT – Wendy Snyder

The General Checking Account (M&T Bank) balance as of July 1, 2021, was \$416,552.61. Receipts for the month were \$28,971.99. Disbursements for the month of July were \$70,588.93 leaving a balance in the checking account of \$374,935.67 at the end of the month. The 7/31/21 balance in the Santander Money Market Account was \$453,872.85 reflecting \$30.84 in interest, at a rate of .10%. The PLGIT Accounts were also reviewed for the month of July. Council approved the financial reports on the motion of Wade Witt and seconded by Larry Weirich. All agreed.

• Bills were reviewed for payment that totaled \$76,947.53 was approved by Council, motioned by Wade Witt and seconded by Bruce Almoney. All agreed.

GUESTS

- Gary Cardasso – Maintenance
- Judy Hilliard – Mentioned that the Sewer Authority passed two (2) new resolutions. One is that every house will now need to have their sewer connections inspected before selling because there are people running their sump pump into the sewer lines. The other resolutions are in regard to tapping fees. This is for new services being connected to the sewer system (EDU's).
- Joe Stevens – Fire Chief – 37 calls/ 0 loss or injury for the month of July. Members underwent a review of Rope 1 skills, rope and appliance storage, care, use and maintenance; rope selection; knot practice; and equipment hoists. This is the first of a 3-part class. He mentioned that the fire hall has opened back up with no restrictions.
- Chris Irwin – Northern Regional Police Dept. – Was here to address any questions or concerns that council may have in regard to the upcoming police merger charter.

MAYOR - Patricia Witt

- She gave out an updated copy of the Northeastern High School renovations/ permit fees for which the Borough received a total of \$65,378.82. There is only one more permit that needs issued (sprinklers) but that will come at a later time.

- Per council's request at last month's meeting, they asked for more information on radar signs for the Borough. She received three (3) different quotes and presented them to council for review. After some discussion it was decided that council should review the information and a decision can be made at next month's meeting.

ENGINEER'S REPORT – John Rea

- **2021 Street Maintenance** – Council approved patching to be done by Gingrich for \$1,700.00. The areas have been marked. Bruce will notify John Rea when they plan to complete. And they also authorized up to \$16,000.00 to Russell Standard for the crack sealing. This is scheduled late September or early October. Also, there was discussion about a pothole located on Mason Avenue that needs repaired. A motion to have this repaired was made by Wade Witt and seconded by Bruce Almoney. All agreed. John Rea will make the contractor aware of this project.

- **Manchester Street – Underdrain** – Work is scheduled to start this week. Road will have daily closures for a few days.

- **Roadway Restrictions** – August 2021; no update.

- **Manchester Street – Stream wall underpinning** – Budget costs are as follows: Updated for replacement of the existing stone wall with a modular retaining wall:

- 1) Engineering Costs:

- Delineate wetlands, obtain PNDI clearance, site survey, base mapping, design, E & S plans, and apply for a permit waiver: \$5,000 to \$6,000

- Bidding: \$4,500

- 2) Construction cost estimate for a new cast in place headwall, 50ft of K-rock retaining wall, and stone swale - \$50,000 to \$60,000.

- **NEYCSA Chapter 94 Report** – Connection Restrictions – NEYCSA has submitted their request letter to DEP documenting the required length of time without any overload issues. They are hoping the connection restriction is lifted by DEP shortly. And we are to continue to notify CSD of any new building permit requests that will require sewer EDU's.

- **Crosswalk at the Square** – August 2021; no update.

- **Mt. Wolf Village Apartments** - August 2021; no update.

- **York County CDBG Program Applications for 2021, 2022 & 2023** – August 2021; no update.

- **2019/2020 CDBG Project – East Parkview St.** – August update – Reflectors are still on backorder.

- **Manhaven Manor Stormwater Repairs** – August update – still waiting on Gingrich and good weather.

- **Ordinance Review & Updates** – August 2021; no update.

- **229 S Main St (Debbie's Pizza)** – August 2021; no update.
- **Notes from the August 2, 2021, Planning Commissions Meeting:**
 - 1) **24 N. Main Street** – Homeowner: Ryan Lawrence, Homeowner's Contractor: Mike Jackson, in attendance.
 - Property is in the Community Centered zoning – Maximum of 70% lot coverage.
 - Submit plan showing planned reduction in stone coverage to **NOT MORE THAN 70%** lot coverage. Zoning permit/fee required.
 - Plan should also show prior impervious surface vs. new/proposed. Stormwater design will need to be submitted. Stormwater permit/fee required.
 - 2) **13 S. Main Street** - Homeowner: Dennis Howell
 - Questioning if his detached garage could be converted into living space for his son. Planning on Adding small kitchenette, bathroom, and sleeping/living area. Power from house; sewer TBD.
 - Per CSD's review, we do not think the request is prohibited. Would like to get input from solicitor.
 - Zoning/building permits would be required, which the homeowner acknowledged.
- **York Revolution baseball game: Thursday, September 16th, gate opens at 5:30 PM**

SOLICITOR'S REPORT – Shane Rohrbaugh (in John Baranski's absence)

- Ordinance 2021-4, prohibiting no trucks over 30ft on certain roadways, was advertised and a hearing was scheduled for tonight for adoption. A motion to adopt Ordinance 2021-4 was made by Tom Brenner and seconded by Wade Witt. All agreed.
- He mentioned that John Baranski received the newest draft agreement for the police merger and is strongly recommending holding an executive session sometime outside of our regularly scheduled meeting, for timing considerations, with the councilman to discuss this matter.
- He then discussed that John Baranski received from the mayor, all of the information in regard to Tom Star, the junk man at 50 N Main Street and he get a Note of Violation sent out to him along with sending him to the District Magistrate if necessary.
- Lastly, he mentioned that John Baranski and himself are working on the report for the American Rescue Plan Act (ARPA) funding that is due by the end of this month on August 31st. The report is to show how the Borough will allocate these funds but at this point it is still unclear as to how the money can even be spent.

MISCELLANEOUS -

- Gary mentioned that on July 16th he received verbal conformation to switch the new Borough truck from a Dodge to a Ford because they were able to get a Ford chassis (plus it was cheaper). The chassis arrives in Harrisburg sometime this week and the builder is hoping to start being able to start assembly on in it within two to three weeks.

- He then mentioned that the gutters on the front of the garage bays were completed. The estimated cost increased by approximately \$350 because they needed to use more wood and flashing than originally anticipated. So, the final cost was \$2,700.00.
- He said that there is a tree on Main Street next to Kling's that is infested/diseased with insects and needs to be removed. He is looking for permission to have it taken down. After discussion, it is up to the street tree committee and the mayor will contact them and have them look into removing the tree.
- He received an estimate of \$3,100.00 to install rain gutters at the recreation building. This is the same company who installed the gutters at the Borough office. After some discussion it was decided that it definitely needs to be done and that the Borough and the Recreation Committee will **each pay half** (\$1,550.00) towards the total cost. A motion was made by Tom Brenner and seconded by Larry Weirich. All agreed.
- He received another estimate of \$19,700 to repair the garage roof(s). After some discussion, council was not in favor of that option. His second option was to only have the roof sealed/paint for \$2,388.75. This is to be paid for out of the Borough's general fund. A motion was made by Wade Witt and seconded by Tom Brenner. All agreed.
- Lastly, he wanted to discuss the topic of thermal plastic tape versus paint at the crosswalks and what the Borough ultimately wants to do. After a lengthy discussion, it was decided upon that we use the paint that we have and possibly next year look into other options.
- It was decided by council that they would like to increase our coverage for the three (3) traffic lights in the Borough to \$350,000. Adding an additional \$2,657.00/annually to our bill. A motion was made by Wade Witt and seconded by Bruce Almoney. All agreed.
- The SPCA contract agreement needs to be signed as well as a check issued in the amount of \$1,423.46. A motion was made by Tom Brenner and seconded by Larry Weirich. All agreed.
- Adam wanted council's input since the price of the bottled water has increased \$2.00, going from \$8.00 to now \$10 per 5-gallon jug. After some discussion it was decided that Wade and Gary, will both get prices on different options and then will present them to council at next month's meeting for a decision.
- Adam would like council's approval that Jane Ahrens, the retired treasurer, be paid for four (4) hours of work that she had done for the Borough shortly after she resigned. A motion was made by Wade Witt and seconded by Tom Brenner. All agreed. Adam then mentioned if the Borough should pay Judy Hilliard for her time and cooperation as well. Judy declined payment.
- Wade wanted to discuss the merry-go-round for the park and what the recreation committee decided on at their meeting. They received multiple quotes and they decided on one that measures 6 ½ ft holds up to 12 people with a regulator. After some discussion, it was decided that they will put this on hold until they can redesign it. In the meantime, they will remove the existing merry-go-round because it is deemed unsafe.
- Wade then discussed the budget/ permit fees and per our auditor, "we have too many miscellaneous entries", and wanted to show a more accurate way to show where funds are allocated to. For example, he added to the income side a line item dedicated to permits revenue line and an expense line item

designated to Commonwealth Code. Hopefully this will lower the number of miscellaneous entries and more efficient for our auditor. Council decided that Wade should continue doing it the way he is doing. It.

- Lastly, Wade wanted to mention that they needed to change the next planning commission meeting to September 30th because the York County Planning Commission (YCPC) needs to advertise that they will be having a presentation for the residents (of the municipalities) to attend on the I83 interchange project, along with any questions or concerns they may have in regard to this.

A motion to adjourn at 9:30 PM was made by Tom Brenner and seconded by Bruce Almoney. All agreed.

Respectfully Submitted,

Mari Strayer