

MANCHESTER BOROUGH COUNCIL

July 12, 2021

The Manchester Borough Council meeting was called to order by President Adam Bowman. Those attending the meeting were led in the Pledge of Allegiance. The following officials were present:

Wade Witt Larry Weirich Mayor Patricia Witt
Bruce Almoney Tom Brenner Joseph Paniagua

The June 14, 2021, minutes were approved upon the motion of Wade Witt and seconded by Bruce Almoney. All agreed.

TREASURER'S REPORT – Wendy Snyder

The General Checking Account (M&T Bank) balance as of June 1, 2021, was \$390,387.42. Receipts for the month were \$117,837.97. Disbursements for the month of June were \$91,672.78 leaving a balance in the checking account of \$416,552.61 at the end of the month. The 6/30/21 balance in the Santander Money Market Account was \$453,842.01 reflecting \$29.84 in interest, at a rate of .10%. The PLGIT Accounts were also reviewed for the month of June. Council approved the financial reports on the motion of Bruce Almoney and seconded by Wade Witt. All agreed.

• Bills were reviewed for payment that totaled \$36,264.19 was approved by Council, motioned by Bruce Almoney and seconded by Larry Weirich. All agreed.

GUESTS

- Gary Cardasso & James Smith - Maintenance
- Rachael Gromling & Kim Perone
- Joe Stevens, Fire Chief – There were 31 calls/no loss for the month of June. He discussed that the members underwent the first of a 3-part class for review of rope 1 skills; rope and appliance storage, care, use and maintenance; rope selection; knot practice and equipment hoists. He mentioned that every Friday is “water day” at the Leg Up Farms Day Camp and they were able to give a tour of the fire engine and their equipment. They also put up a water curtain to cool off the campers on a hot summer day! He then mentioned some fundraisers that they will be having. On October 3rd there will be a shrimp feed and tickets will be \$20. They will also be having another rib BBQ sometime before the end of summer but there is no scheduled date as of yet. And there will be no food trucks due to how much work and effort goes into them with little profit. Lastly, he is hoping the social hall will be back in full operation without any restrictions by the end of July!

MAYOR - Patricia Witt

- She performed a wedding on Saturday, July 10th @ 4pm at the Borough office.

- She then wanted to ask what our solicitor was doing/status on Tom Star (junk man) on Gross Alley since he (solicitor) took all of her information in reference to this. But since our regular solicitor (John Baranski) was absent at this meeting due to jury duty, Mr. Rohrbaugh, was not made aware of any information about this topic and will discuss this with Mr. Baranski so hopefully there will be an answer for next month's meeting.

- She then brought up speeding in the Borough and how it is a constant issue. She suggested looking into purchasing PennDOT approved portable radar speed signs. She was not asking for council's approval tonight but wanted to bring this to their attention. After some discussion it was decided that council would like more information/options about this and then can decide.

- Lastly, she mentioned that the gentleman who attended last month's meeting, Eric Bergstrom, 30 Sandy Circle, came into the Borough office a week after the meeting to pay his \$5.00 permit fee and admitted that he was in the wrong and apologized to the mayor for his behavior through the whole process.

ENGINEER'S REPORT – John Rea

- **2021 Street Maintenance** – Last month's meeting council authorized Russel Standard (Hammaker) up to \$16,000 for crack sealing. Contractors have been notified and returned contract documents. John Rea will provide the copies to the Borough secretary. There are no estimated start dates as of yet.

- **Roadway Restrictions** – Reviewed revised ordinance with Shane Rohrbaugh.

- **Manchester Street – Underdrain** - Contractor notified; contract paperwork received. The work will tentatively be completed in late July.

- **Manchester Street – Stream wall underpinning** – Asked council for any questions or actions that should be taken. John Rea suggested getting the drawing and the permit submitted to the DEP in order to get approval to start doing the work and can start getting some bids. Council decided to replace the wall and pour concrete along with rock in order to make it thicker since there is enough room to divert the water, then fill in the bottom with concrete so it is above the pipe. Per John Rea, since we decided to replace the whole wall the construction cost estimates that were presented at last month's meeting will be higher since that was solely based on just repair and not full replacement. He needs a motion from council to start getting some quotes together and can then present them to council next month. A motion was made by Wade Witt and seconded by Tom Brenner. All agreed.

- **NEYCSA Chapter 94 Report – Connection Restrictions** – Please continue to notify CSD of any new building permit requests that will require sewer EDU's.

- **Crosswalk at the Square** – July 2021, no update.

- **Mt. Wolf Village Apartments** - July 2021, no update.

- **York County CDBG Program Applications for 2021,2022 & 2023** - July 2021, no update.

- **2019/2020 CDBG Project** – East Parkview St. – Reflectors still on backorder – July 2021, no update.

- **Manhaven Manor Stormwater Repairs** – Still waiting on Gingrich and good weather. – July 2021, no update.
- **Ordinance Review & Updates** - July 2021, no update.
- **229 S Main St (Debbie's Pizza)** - July 2021, no update.
- **York Revolutions baseball game: Thursday, September 16th; gates open @ 5:30 PM**

SOLICITOR'S REPORT – Shane Rohrbaugh (in John Baranski's absence)

- He mentioned that John Baranski wanted to hold an executive session with council in regard to the new police charter draft (which is not a public document yet) and gather their thoughts and comments prior to the next scheduled police meeting.
- Ordinance 2021-3 (truck turning prohibition) was revised and updated due to directional issues but did not change the substance of the ordinance as was then signed by the Borough president, mayor and secretary.
- Lastly, he mentioned that he would need a motion from council to advertise Ordinance 2021-4 with amending the code of Ordinances by amending Chapter 142, sections 142-17 and 142-49 "Vehicle Weight Limit" and "Schedule XI: Vehicle Weight Limits". The solicitor added a Schedule XI (b) to Section 142-17 that now states **it shall be unlawful for any person to drive any vehicle that is longer than thirty feet (30') upon any of the sections of streets described in Schedule XI (b) (142-49), attached to and made a part of this chapter, except for the purpose of making local deliveries.** This is where the no trucks over 30 ft will be mentioned and thus eliminating the maximum gross weight (pounds). He also mentioned that he corrected the change in Section 142-49 XI (a) from **East Parkway Drive** (street does not exist in the Borough) to **East Parkview Road** that dated back to 1998 with Ordinance 1998-17. A motion was made by Tom Brenner and seconded Wade Witt. All agreed.

MISCELLANEOUS

- Gary mentioned that the roof is complete and now we need to work on repairing the gutters/spouting on the garage. They need new face board (wood), gutter/spouting and screws. He received a quote of \$2,350.00 to complete the work and looking for a motion from council to approve the work to be done. A motion was made by Tom Brenner and seconded by Wade Witt. All agreed.
- Gary also mentioned that he made and installed collapsible stop signs at North and South Hartman Streets/Maple Street.
- After the discussion at last month's meeting, the secretary was able to get in contact with Milt (Milt's Repair Service) and find out how much a standard traffic light (plus accessories) would cost in order to establish the amount of insurance coverage the Borough would like to have on the three (3) lights that are current undervalued, per Keith of KIG Insurance. After a lengthy discussion it was decided to contact the insurance company and find out how much our premiums would be on \$300,000 – \$350,000.00 worth of coverage and present that to council at next month's meeting and they will then decide based off of that.

- Adam mentioned that we need to purchase/replace signs (ex: school crosswalk, no parking etc.) and poles on Maple Street and one up at the square. He said that there is a rule that whenever you touch a pole with a sign, every sign needs to be updated and bring them up to code. Since this goes under street maintenance in the budget, Gary then questioned Wade about receiving a financial budget YTD that he used to get from Judy every month that helps him budget expenses. Wade said he is working on it and Gary will be getting one soon.

- Intermunicipal Agreement – no update for July.

- Adam mentioned that the Borough received its first round (out of two) of the ARPA (American Rescue Plan Act) COVID-19 funding on 6/30/21 in the amount of \$143,396.82 and will receive the second payment of the same amount around this time next year for a total of \$286,793.64.

- Adam also wanted to mention that the merry-go-round at the playground is broken. He said that they contacted the company who manufactures the equipment and received a price of replacement parts and that totaled \$3,415.13 and a brand new one would cost \$4,710.38. He wanted council's opinions/suggestions on what to do. Then Bruce Almoney questioned Wade about being able to keep up with the general maintenance of the park now that East Manchester Twp. is no longer involved. Per Wade, based on his budget from last year, without the summer program, rentals will maintain the park in such ways as utilities, insurance, etc. but not for other terms of maintenance (ex: mulch). Per John Rea, there is grant money out there for parks, but you have to have the plans and designs established in order to pursue this route. Then Wade preceded to mention that the park is owned by Manchester Athletics Association (MAA) and the Borough leases it for \$1/year and this makes it tricky to try and apply for any type of grant money. Awhile back the rec commission did purchase a small piece of land between the parking lot and the house next to it. This is the only land that we own and unfortunately, this is located in the township not the Borough. Also, there is a stipulation (hidden clause) set up that if MAA goes belly up, all of the property (land and building) will be sold, and the money is distributed among the churches in the area. John Rea then suggested that if the Manchester Athletic Association is a tax entity maybe the Borough could draft an agreement that would provide a sum of money in form of a donation to the churches to subdivide the property in return for the playground and building so it can continue on. Then Joseph mentioned that recreation committee has a meeting soon and is asking council to entrust in them to discuss this (as well as other playground updates) and they will then present council with their decision(s)/recommendation(s) at next month's council meeting.

- Gary then mentioned that he needs to get some dirt to fix the house next to the firehouse, the yard is eroding down into the basement area. He is doing this since we agreed to maintain their property.

- Larry wanted to thank the secretary for all her work in order to get the Borough the ARPA grant money. Then Wade wanted to address that the secretary should be issued a Borough credit card from M & T Bank in the amount between \$250 - \$500, whichever the bank offers businesses. A motion was made by Larry Weirich and seconded by Bruce Almoney. All agreed.

A motion to adjourn at 8:30 PM was made by Tom Brenner and seconded by Wade Witt. All agreed.

Respectfully Submitted,

Mari Strayer