

MANCHESTER BOROUGH MEETING MINUTES

225 S. MAIN STREET MANCHESTER, PA 17345

July 13, 2026

7:00 PM

Monthly Meeting

- I. President Bradford Price called the meeting to order and led with the Pledge of Allegiance
- II. Roll Call was performed by the secretary
 - Members Present – Emily Mumma, Ronald Gembic, Jennifer Reiner, Tiffany Mays, Jeffrey Gewertz, Bradford Price, Solicitor Courtney Buechler, Engineer John Rea, and Mayor Judy Vance
- III. Approve or Amend Minutes
 - A motion was made by Sonja Comegna to approve June 08, 2026 council meeting minutes as drafted and amended. Emily Mumma seconded the motion. The motion was approved by unanimous vote.
- IV. Public Comments
 - None
- V. Fire Services Report
 - Chief Joseph Stevens reported 43 calls, \$6,100 in loss, and 0 FF injury during training.
- VI. Treasurer's Report
 - A motion was made by Sonja Comegna and seconded by Jeffrey Gewertz to approve the Balance Sheet as presented. The motion was approved by unanimous vote.
 - M&T Bank Direct Deposit ACH Origination – More fees are being assessed than agreed upon. It is the recommendation of the Borough Treasurer to terminate the contract for the ACH Origination with M&T Bank.
 - A motion was made by Emily Mumma and seconded by Sonja Comegna to terminate the contract per the terms of the contract with M&T bank for direct deposit. The motion was approved by unanimous vote.
 - Financial Auditor Discussion – There have been some concerns with the current auditor which include late filing, communication and following auditing standards. The Borough Manager solicited Auditor estimates. Hamilton & Musser provided an estimate and after further review, it was the main auditor referred to Manchester Borough from surrounding municipalities.
 - A motion was made by Jeffrey Gewertz and seconded by Sonja Comegna to authorize CGA Law Firm to draft and send a letter of withdrawal to Kochenour Earnest Smyser & Burg. The motion was approved by unanimous vote.
- VII. Public Works
 - The monthly report was reviewed.
 - D.E. Gemmill Line Painting

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- A motion was made by Emily Mumma and seconded by Jeffrey Gewertz to ratify the overspending of liquid fuels funds. The motion was passed unanimously.
- Truck #2 Mechanical Concerns Estimate – Corish’s Garage
 - A motion was made by Emily Mumma and seconded by Sonja Comegna to approve the estimate from Corish’s Garage but not to exceed \$2,000. The motion was carried unanimously.

VIII. Mayors Report

- The police report and Mayor’s report were provided. Mayor Vance stated that she is continue to work with YCRPD to better understand the PPU’s and their allocations. Mayor Vance included that national night out is on August 4th and she encourages all council members to attend and be present.

IX. Zoning, Code Enforcement and Permits

- Report reviewed. There has been an increase on the amount of vegetation control concerns being reported. More attention needs to be brought to sidewalk maintenance and the weeds growing within the joints.

X. Engineer’s Report

- Auto Zone (0965.3.01.01) – CSD is awaiting submission of documents from applicant. Answered some questions for the applicant.
- PA Small Water & Sewer Program – DCED Grant Funding (0965.5.10.04) – Final reimbursement has been received by the Borough and the grant is closed.
- PA Small Water & Sewer Program – Manhaven Manor – Edgeboro & Farm Lane (0965.5.10.05) Bid tabulation has been provided. The low bidder was Rogele. Inc. for \$108,216.00.
 - A motion was made by Emily Mumma and seconded by Sonja Comegna to award the Manhaven Manor Stormwater Project to Rogele Inc. The motion was passed unanimously.
- Gross Property Subdivision (0965.3.07.03) – Meeting held on Friday 07/10/26 to discuss possible donation or purchase the parcel. Currently waiting on an update.
- 2025 CDBG – N Main St. ADA Ramps (0965.4.66.00) – Internal meeting scheduled for the week of 07/13/26 to kick off design. Quarterly report submitted to YCCD.
- 2026 Roadway Maintenance (0965.4.01.60.00) – Borough employees drove the Borough to review the condition of the streets and needs. Work will generally focus on crack sealing. CSD requests authorization to solicit 3 quotes.

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- A motion was made by Jeffrey Gewertz and seconded by Sonja Comegna to authorize CSD to solicit 3 quotes for crack sealing. The motion was approved by unanimous vote.
- NEYCSA Sewer Work – CSD is coordinating with Farhat Excavating to complete pavement repairs on Harding St.
- CSD is monitoring final pavement restoration by Columbia Gas on Cloverlane Dr.

XI. Solicitor's Report

- Review of Ordinance 2025-04 with case law updates and discussion of council options. Solicitor Buechler stated as of the end of June the supreme court granted cert to hear a case regarding a Pottstown rental inspection case. Solicitor Buechler recommends a Resolution to temporarily defer any application of the ordinances in place (2024-05, and 2025-04). The Resolution was presented to address comments received from the public and opposing council.
 - A motion was made by Emily Mumma and seconded by Jeffrey Gewertz to adopt Resolution 2026-13 staying the enforcement of rental inspections. The motion was passed unanimously. Roll call was taken and the motion passed 5-0.
- Discussion and updates to Chapter 108 Peddling and Solicitation. Due to recent communication received at the Borough Solicitor Buechler has reviewed Chapter 108 Peddling and Solicitation. There are some components that rolls canvassing into the same category and it does not separate out solicitation. Solicitor Buechler will draft an amendment for council's consideration at the August council meeting. Council needs to review and send changes for drafting at the next council meeting.

XII. Manager's Report

- Nothing of note

XIII. Recreation & Park

- Frost Free Hydrant Replacement – Houseal Plumbing Estimate
 - A motion was made by Emily Mumma and seconded by Sonja Comegna to approve Houseal Plumbing for repair and replacement of the frost-free hydrant at the recreation building. The motion was approved by unanimous vote.

XIV. Correspondence

- Homelessness letter to York County Commissioners – There has been an increase in homelessness throughout municipalities. With this increase it was recommended

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to have municipalities to show support in sending a letter to the York County Commissioners to help address the homelessness matter.

- A motion was made by Sonja Comegna and seconded by Emily Mumma to authorize the drafted letter to be sent to the York County Commissioners. The motion passed 4–1, with Ronald Gembic voting no.

xv. Unfinished Business

- Manchester Ambulance Club – Solicitor Buechler reported that there are no obligations remaining to payout per communications received.
 - A motion to approve the distribution consent was made by Jeffrey Gewertz and seconded by Emily Mumma. The motion was approved by unanimous vote.
- Ordinance §126-21 Removal of Snow and Ice. A drafted revision was present by Solicitor Buechler.
 - A motion was made by Emily Mumma and seconded by Jeffrey Gewertz to authorize advertisement of the amended ordinance 2026-01. The motion was approved by unanimous vote.
- Commercial Permit Fee Schedule – Postponed
- Code §63 Animals – Solicitor Buechler had a draft prepared of the amended ordinance. Due to a late submission that was sent for the Solicitor's review, there will be some options for language to review for the August council meeting.
- Knox Box Ordinance – The proposed drafted ordinance has been reviewed by Chief Stevens. An amended draft was provided to the council for review.
 - A motion was made by Jeffrey Gewertz and seconded by Sonja Comegna to advertise Ordinance 2026-02. The motion was approved by unanimous vote.
- Employee Insurance Program Discussion – There was discussion regarding interest of employees to have benefits provided by Manchester Borough. Council to review in detail and vote in August to move forward with the insurance program.
- Removal of Crossing Guards Discussion – There was discussion regarding the next steps to work towards communications with the school district and the crossing guard safety concerns. The council carried out considerations regarding an Ad-Hoc Committee, and the option of dissolving the crossing guard position completely due to safety concerns and the difficulty in hiring crossing guards when the need arises.
 - A motion was made by Jeffrey Gewertz and seconded by Sonja Comegna to authorize the Solicitor Buechler to reach out to the School District Solicitor and engage in negotiations pertaining to agreement, and in the lieu of that not coming to fruition provide an awareness that there will be no crossing

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guards for the upcoming 2026-2027 school year. The motion was approved by unanimous vote.

xvi. New Business

- Senate Bill 1150 – Majority Vote Provision
 - A motion was made by Jeffrey Gewertz and seconded by Emily Mumma to authorize the Borough Manager to send a letter to Senator Dawn Keefer as drafted. The motion was approved by unanimous vote.
- Manchester Borough Permitting Policy – Due to ongoing administrative hardships with the permitting process, the Borough Manager will present a draft of a permitting policy at the August Council Meeting.
- Resolution 2026-12 Kindness Week Proclamation – Kindness week will be Nov. 07 – Nov. 14, 2026. Ronald Gembic noted that he believes kindness week should be reflected all year long.
 - A motion was made by Jeffrey Gewertz and seconded by Sonja Comegna to adopt Resolution 2026-12 supporting Kindness Week. The motion passed 4–1, with Ronald Gembic voting no.

xvii. There being no further business, the meeting was adjourned at 9:42 p.m. on a Jeffrey Gewertz, and Ronald Gembic motion. The motion was approved by unanimous vote.

Certification with Council Approval

I hereby certify that the foregoing minutes were approved by Manchester Borough Council at its meeting held on August 10, 2026, and constitute a true and accurate record of the proceedings.

Tiffany Mays
Borough Secretary
Date: August 10, 2026