

MANCHESTER BOROUGH MEETING MINUTES

225 S. MAIN STREET MANCHESTER, PA 17345

October 13, 2025

- President Ronald Gembic called the meeting to order at 7:00 P.M. and led with the Pledge of Allegiance.
- Roll Call was performed by the Secretary

Members' Present

- Adam Bowman, Judy Vance, Jeffrey Gewertz, Jennifer Reiner, Bradford Price, Ronald Gembic, Larry Weirich, Joseph Paniagua, Solicitor Beth Kern, Engineer John Rea, and Mayor Michael Goodling

Approve or Amend Minutes

- A motion was made by Adam Bowman to approve September 08, 2025 council meeting minutes as drafted. Judy Vance seconded the motion, and the motion carried unanimously.

Public Attendance & Comments

- Timothy Sheeham, Ronald Wise, and Chris Wise were present regarding the Wise Auto Concerns. A request was made to have the zoning officer provide comment for a resolution to the violation notices they have received. The borough manager to follow up with CCIS.
- Lt. Adam Zimmerman was present on behalf of YCRPD

Fire Services Report:

- Chief Stevens reported 34 calls, 0 injuries and \$0 in loss.

Treasurer's Report:

- The treasurer's report with balances of the accounts was reviewed for September 2025 and motions were made as follows:
 - A motion was made by Bradford Price to approve the Treasurer's Report as presented. Adam Bowman seconded the motion, and the motion was carried unanimously.
 - A motion was made by Bradford Price to approve and pay bills as presented for September 2025. Adam Bowman seconded the motion, and the motion was carried unanimously.

Public Works:

- Monthly Report included in the council packets. There was discussion regarding the purchase of new tires for Truck #5. There was discussion on the purchase of concrete blocks to finish off the salt shed due to safety concerns.
 - A motion was made by Bradford Price to approve the purchase of the new tires for Truck #5 in the amount to not exceed \$1159.56. The motion was seconded by Jeffrey Gewertz, and the motion was carried unanimously.

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- A motion was made by Jeffrey Gewertz to approve the purchase of the concrete blocks for the Salt Shed in the amount of \$1,830. The motion was seconded by Joseph Paniagua, and the motion was carried unanimously.

Mayor's Report:

- Police report provided in the council packets
- Mayor Goodling states that he will not be in attendance for the November council meeting, and he is unsure if he will be at the December council meeting as well. The mayor will provide updates to the council.

Zoning, Codes, Permits, Concerns:

- Zoning and Enforcement reports provided.
- 111 Cooper St. Dangerous Building – A report was provided by the BCO.
 - A motion was made by Adam Bowman to approve the Solicitor to provide notice of a hearing as provided for under Chapter 70-6 of the Borough Code. The motion was seconded by Judy Vance, and the motion was carried unanimously.

Engineer's Report:

- PA Small Water & Sewer Program (0965.5.10.04) Manhaven Stormwater Project – J. Phillips will be out to complete final restoration.
- 2025 Roadway Street Maintenance – John Rea is struggling to contact Shiloh Paving. He will continue to try. Russell Standard will be completing the crack sealing in the Borough the rest of the week.
- Gross Property Subdivision – Deed descriptions sent to CGA Law.
- MS4 report has been completed and submitted to the state.
- The submitted grants are still awaiting a decision. We are hoping to hear by the end of October. They may be delayed due to the state budget.

Solicitors' Report:

Manager's Report:

- There was discussion regarding Columbia Gas Street cut permitting issues. Columbia Gas has made cuts within the Borough without obtaining the proper permits. There have been meetings and communications regarding the process.
 - A motion was made by Adam Bowman to authorize Solicitor Kern to provide notice of violation with associated penalties to Columbia Gas. The motion was seconded by Judy Vance, and the motion was carried unanimously.

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Recreation & Park Report:

- C.S. Davidson Inc. Printing working map

Unfinished Business:

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New Business:

- Resolution 2025-15 Attorney Fees for Collection Fees – In effort to update and keep current fees for Manchester Borough, Resolution 2025-15 addresses the collecting of fees on behalf of Manchester Borough.
 - A motion was made by Adam Bowman to adopt 2025-15 Attorney Fees for Collection Fees. The motion was seconded by Bradford Price, and the motion was carried unanimously.
- Resolution 2025-16 Kindness Week Proclamation
 - A motion was made by Bradford Price to adopt Resolution 2025-16. Jeffrey Gewertz seconded the motion. Ronald Gembic opposed.
- Manchester Borough 2026 Budget Discussion – There was discussion regarding the 2026 budget and the increasing costs for resources.
- Manchester Borough 2026 Tax Millage Rate Discussion - As presented by the Treasurer and The Borough Manager the current real estate revenue is at 18% shortage for 2025 taxes. There was conversation regarding the increase in the real estate tax shortage, and the default tax collection process through the county. It is the recommendation of the Borough Manager and Borough Treasurer that, based on review of the numbers, a millage rate increase is necessary to ensure there is not a continued deficient in the year 2026. The Borough Manager and Treasurer will provide a final proposed budget that will reflect the millage rate change.
 - A motion was made by Jeffrey Gewertz to authorize Solicitor Kern to draft and advertise an ordinance to reflect the millage rate of 3.75. The motion was seconded by Larry Weirich. The motion was put to a vote, and the council was unanimous in yes.
- NYCRPD Services Proposal Discussion – NYCRPD letter received at Manchester Borough as a proposal of services. The Borough is in a year that the initial term that the contract is coming to it's notice period with the current police services provider.
- York Co. SPCA Services Contract
 - A motion was made by Adam Bowman to authorize signing of the 2026 SPCA Contract. The motion was seconded by Bradford Price and the motion was carried unanimously.

There being no further business, a motion for adjournment at 9:18 P.M. was made by Adam Bowman with a 2nd from Larry Weirich. The motion carried unanimously.

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