

**Manchester Borough
Rental License Registration
Property Agent/Management Company Information**

***Only Complete this form if applicable*

**SECTION 3
NOTICE TO ALL PROPERTY AGENT/MANAGEMENT COMPANIES**

Property Agents/Management Companies, please complete Section 3 for each property that you are responsible for managing. All contact information is required and must be legible.

Property Agent/Management Company Information: Please print

Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Please Print:

Name of Dwelling: _____

Address of Dwelling: _____

Number of Dwelling Units at Property Location: _____

Number of Dwelling Units Rented: _____

Identify Each Dwelling Unit by Unit Number or Designation:
(such as 1, 2, 3 or A, B, C or Upper/Lower or Front/Rear or 1st Floor etc.)

Unit Number/Designation: _____ Is this Unit Currently Occupied? _____

Unit Number/Designation: _____ Is this Unit Currently Occupied? _____

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Unit Number/Designation: _____ Is this Unit Currently Occupied? _____

As required under Ordinance No.2025-04, I hereby acknowledge it shall be the duty of every owner/agent of a residential rental unit within Manchester Borough to comply with this Ordinance and to keep and maintain the residential rental unit in compliance with the applicable codes and provisions of all other applicable State laws and regulations and local ordinances.

Electronic Signature Acceptance Statement

By signing below (electronically or otherwise), I acknowledge and agree that my electronic signature is the legal equivalent of my handwritten signature. I consent to the use of electronic records and signatures in connection with this document and understand that my electronic signature has the same validity and effect as a written signature on paper.

E-Signature: _____ Date: _____